Name

Phone Number

Email

[Sections in blue provide information and should be removed from this template as you update your information. Candidates must use either this template in Word or the F180 vita available in Interfolio as part of their review. Sections that are not relevant to your work can be deleted. The Word template can be **modified as far as formatting and fonts** **but NOT the** order of the sections, headings, and Grants Table. Please consult with your unit leader, usually a department head, if you are not sure where to place information needed for review in your unit. You can also contact Faculty Affairs with general questions.]

# ****Biography****

*[200-word limit,* ***should be written in third person, include their terminal degree, when joined TAMU, responsibility achievements while at TAMU****].*

[This will be used to convey your overall impact and work, as well as in promotional materials for successful P&T celebrations]

# ****Degrees****

|  |  |
| --- | --- |
| Year | Degree, Area, University, City, State, Country |
| Year | Degree, Area, University, City, State, Country |
| Year | Degree, Area, University, City, State, Country |

# ****Texas A&M - Rank and Promotion History [joint appointment information can be added here]****

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Effective Date of Rank** | **End Date of Rank** | **Faculty Title** | **Tenure Classification** | **Department** | **College** |
| 9/1/2015 |  | Associate Professor | Tenured | ABC | DEF |
| 9/1/2009 | 8/31/2015 | Assistant Professor | Tenure-Track  | ABC | DEF |

# ****Career Work Experience [this includes Texas A&M rank and promotion, but also experience at other universities or in other work positions]****

|  |  |
| --- | --- |
| 2015 – Ongoing | Associate Professor, Texas A&M University, Department of ABC, College Station, Texas, United States |
| 2009 – 2015 | Assistant Professor, Texas A&M University, Department of ABC, College Station, Texas, United States |

# ****Texas A&M - Administrative Appointments [this is for an official administrative appointment with a title within your department, college/school, or university; this section can be deleted if not relevant]****

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Start Date of Appointment** | **End Date of Appointment** | **Position Title** | **Department, Unit**  | **Roles and/or Responsibilities**  |
| January 2015 |  | Undergraduate Director | ABC | Undergraduate student advising |

# ****University Endowed Positions [this section can be deleted if not relevant]****

|  |  |  |
| --- | --- | --- |
| **Start Date of Appointment** | **End Date of Appointment** | **Name of Endowed Title** |
| March 2022 |  | Test Development Professorship |

# ****Texas A&M - University Distinguished Awards [this section can be deleted if not relevant]****

|  |  |
| --- | --- |
| 2022 | AFS Distinguished Achievement Award |

# ****Awards and Honors [this section can be deleted if not relevant; any other awards or recognitions should be given here; this could include awards that have a monetary award with them that is not tied to a proposal of work]****

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year****Conferred** | **Award and Honor Title** | **Conferring****Organization** | **Award** **Classification** | **Award and** **Honor Level** | **Detailed** **Description** **of Award** |
| 2022 | Test Award | ABC Department | Service Award-Honor | Department Level | Outstanding Service |

# ****Professional Licensures [this section can be deleted if not relevant]****

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Effective Date** | **Expiration Date** | **Title** | **Organization** | **License Number** | **Month-Year Recertification** | **State of Issue** | **Country (if international licensure)** | **Type**  | **Description** |
| August 2016 | July 2028 | Test title | Test | 123 | August 2022 | Texas | U.S.A. |  |  |

# ****Professional Certifications [this section can be deleted if not relevant]****

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Effective Date** | **Expiration Date** | **Organization** | **Type** | **Board Certified** | **Board Eligible** | **Specialty** | **Sub-Specialty** | **Certification Number** | **Lifetime Board Certification** |
| September 2008 | PRESENT  | Test | Test | No | No | ABC |  | 123 |  |

# ****Teaching (Custom Section)****

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Course Title** | **Course** | **Credit Hours** | **Lab Hours** | **Instruction Mode** | **Lecture Hours** | **Student Credit Hours** | **Enrollment** | **If co-taught, % contributed to course** | **Descriptive** | **Semester** | **Multidisciplinary Collaboration Activities Included** |
| Test Course | ABCD 101 | 3 |  | Online |  | 30 | 10 | 100 |  | Fall 2022 | N |

# ****Additional Teaching Activities [this section can be deleted if not relevant]****

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Title** | **Audience** | **Location Instruction Delivered** | **Sponsoring Organization** | **Number of Participants** | **Descriptive** | **Start Date** | **End Date** | **Method of Delivery** | **Other Teaching Role** | **Student Collaborators** | **Teaching Innovation and Curriculum Development Type** | **Teaching Level** |
| Test short course | Students | College Station | Society of XYZ | 34 |  | 2022-09-05 | 2022-09-16 | Online | Instructor | No | New Course | Short Course |

# ****Undergraduate Advising [this section can be deleted if not relevant. You can list student advising for an individual student or student activity here, as in the first example below; you can also list number of students engaged in activity, as in the second example below]****

|  |  |
| --- | --- |
| Aug 2022 - Dec 2022 | Activity Advised/Mentored: Research, Undergraduate Name: John Doe, Description: Test - Research Project, Student Mentee Award: XYZ Competition, Student Mentee Placement: semi-finalist |
| Jan 2022 - May 2022 | Number of Undergraduate(s) : 34, Description: Test Honor Mentoring |

# ****Graduate Advising [this section or subsections can be deleted if not relevant; student awards can also be listed here]****

## Chair

### Fall 2020 - Ongoing

Status: AS - Active, Student Name: ABC, Program: PHD-AT, Degree: PHD, Major: ABC [Role: Chair]

### Fall 2016 - Fall 2022

Student Name: ABC, Program: PHD-AT, Degree: PHD, Major: ABD, Graduation Date: December 2022, Thesis: ABCDEFG [Role: Chair]

## Co-Chair

### Fall 2020 - Ongoing

Status: AS - Active, Student Name: ABC, Program: PHD-AT, Degree: PHD, Major: ABC [Role: Chair]

### Fall 2016 - Fall 2022

Student Name: ABC, Program: PHD-AT, Degree: PHD, Major: ABD, Graduation Date: December 2022, Thesis: ABCDEFG [Role: Chair]

## Member

### Fall 2018 - Ongoing

Status: AS - Active, Student Name: XXX, Program: PHD-LA, Degree: PHD, Major: ABC [Role: Member]

### Fall 2021 - Spring 2022

Student Name: XXX, Program: MS-LA-NTO, Degree: MS, Major: ABC, Graduation Date: May 2022 [Role: Member]

# ****Professional Students/Interns/Residencies Advising [this section can be deleted if not relevant]****

|  |  |
| --- | --- |
| Jan 2022 - May 2022 | Professional Mentee Name: John Doe, Department/Program: ABC, Professional Mentee Position: Professional Student |

# ****Faculty Mentoring (nonstudents) [this section can be deleted if not relevant. This could include postdoctoral scholars or junior faculty or peer mentoring]****

|  |  |
| --- | --- |
| Aug 2016 - Dec 2022 | Mentee Name: John Doe, Department: ABC, Mentee Position: Assistant Professor |

# ****Publications, Conference Proceedings, Patents and Creative Products/Innovations [this section or subsections can be deleted if not relevant. The examples below are different from standard formatting that varies by discipline using a specific style type. You can list any of the information that is relevant to your discipline within the options provided below. For example, “Publication Accompanying Comments” could include awards received for the work, whether the work was part of a series, or citations to the work. As another example, Student/trainee author names can include information on graduate student or undergraduate student co-authors on the piece.]****

## Book

### Completed/Published

1. Doe, J. Test of Emotions. Brain Emotions. Sciences, 2024.

[Annotations: Test Annotation notes] . Author: 1

1. Doe, J., Smith, A., White, K. (2019). Title. *Publisher*. Author: 1

## Book Chapter

### Completed/Published

1. Doe, J., Smith, A., White, K. (2018). Title. *Publisher*, 1–16. Author: 1

## Journal Article

### Completed/Published

1. Doe, J., Smith, A., White, K. (2022). Title. *Journal*, 1–16. Author: 1

### In Press

1. Doe, J., White, K. (2023). Title. *Journal.* Author: 1

### Accepted

1. Doe, J., White, K. (2023). Title. Journal. Author: 1

## Conference Proceedings

### Completed/Published

1. Doe, J., Smith, A., White, K. (2022). Title. In *Proceeding* (Vol. 1). Author: 1

## Artistic and Professional Production

### Completed/Published

1. Doe, J. 2021. “Poetry Test.” Elsevier, February. Author: 1

# ****Service [this section can be deleted if not relevant. You can list any professional, department, college/school, or university service in this section. You should indicate your role and indicate if you had a leadership role in the committee. You can also describe any outcomes associated with your service]****

|  |  |
| --- | --- |
| Jan 2021 - Present | Committee Name/Activity: XYZ Committee, Organization: XYZ, Service Type: College, Service Role: Committee Member, Regionality: Local |
| Jan 2022 - Present | Committee Name/Activity: Publicly displayed test, Organization: BCS, Service Type: Community, Service Role: member, Regionality: Local |

# ****Patient Care/Diagnostic Services [this section can be deleted if not relevant]****

|  |  |
| --- | --- |
| Jan 2019 - Dec 2022 | Type of Clinical Service: Patient Care Testing, Reportable Activities and Accomplishments: Evaluating and Tracking Lab Test Results |

# ****Professional Affiliations and Memberships [this section can be deleted if not relevant]****

|  |  |
| --- | --- |
| Jan 2020 - Dec 2021 | Organization Name: XYZ, Membership Status: Former Member |
| Jan 2020 - Present | Organization Name: ABC Society, Membership Status: Member |

# ****Professional Presentations/Invited Speaker/Media [this section can be deleted if not relevant. An example is provided below, but you can edit as needed to convey the specific type of presentation or engagement that was completed]****

|  |  |
| --- | --- |
| Aug 2022 | Date: 2022-05-01, Presentation Title: Test Presentation, Location (City, State/Province, Country): Houston, Tx, Role: Keynote, Regionality of Activity (local, regional, etc.): Regional |

# ****Professional Development Activities [this section can be deleted if not relevant]****

|  |  |
| --- | --- |
| Jan 2022 - May 2022 | Course Title: Test course, CE/CPE/CEU/CLE Hours: 10, Course Format: Online, City: College Station, State: Texas |

# ****Administrative Activities (Administrator Appointments only) [this section can be deleted if not relevant]****

| **Appointment** **Start Date** | **Appointment** **End Date** | **Administrative Role** | **Unit** | **Activities** | **Administrative Achievements** | **Semester** |
| --- | --- | --- | --- | --- | --- | --- |
| 2022-03-01 |  | Senior Associate Vice President for Faculty Affairs | Faculty Affairs | Faculty DevelopmentFaculty Recognition Leader DevelopmentFaculty Processes  |  | Spring 2022 |

# ****Grants & Contracts [this section can be deleted if not relevant. Be sure to complete all requested information, which should be consistent with the information available in Maestro for funded projects] – Candidates can add an optional brief summary table of grants/funding at the beginning of this section as well.****

**Example Summary Table of Grants/Funding *(table optional)***

|  |  |  |
| --- | --- | --- |
| **Funding Source** | **Grant Total** | **Attributed to****Candidate** |
| Private/Industry |  |  |
| Federal |  |  |
| State |  |  |
| Internal |  |  |
| Other External |  |  |
| **TOTAL** |  **$XXX,XXX.00** |  **$XXX,XXX.00** |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Title** | **Collaborators** | **Funding Agency-Sponsor** | **Start Date** | **End Date** | **Total Funding** | **Status** | **% Effort Contributed** | **Internal / External** | **Research $ attributed to faculty member** |
| Research Project #1 | John Doe PI | XYZ Company | 2020-02-01 | 2023-05-31 | $500,000.00 | Funded  | 50.00 | External | 250000 |
| Travel Grant #1 | John Doe PI | ABC | 2022-04-01 | 2022-06-30 | $2,500.00 | Funded  | 100.00 | External | 2500 |